



# Tang National School

Tang National School is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Tang National School has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Emer McDonnell.
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Eithne Feeley.
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following procedures/measures are in place:
  - In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
  - In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.



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- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
    - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
    - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
    - Encourages staff to avail of relevant training
    - Encourages Board of Management members to avail of relevant training
    - The Board of Management maintains records of all staff and Board member training
  - In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
  - In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of this child safeguarding statement.
  - All registered teachers employed by the school are mandated persons under the Children First Act 2015.
  - In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to these procedures.
  - The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school.
- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was reviewed by the Board of Management on March 6<sup>th</sup> 2019

Signed: John Burke  
Chairperson of Board of Management

Signed: Amer McDonnell  
Acting Principal  
Principal/Secretary to the Board of Management

Date: 6/3/19

Date: 6/3/19

## Mandatory Template 1: Child Safeguarding Risk Assessment Template

### Written Assessment of Risk of Tang N.S

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of ~~[name of school]~~ **Tang N.S** *NS*.

<p><b>1. List of school activities</b></p> <p>(insert list of school activities in this section)</p> <p>Swimming pool</p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>(insert risks of harm identified in this section)</p> <p>Parents helping younger children in changing rooms. Not Garda vetted.</p> <p>Other patrons of the swimming pool.</p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment –</b></p> <p>(insert the procedures in place to address risks of harm in this section)</p> <p>Parents assist with their own child in the dressing room area.</p> <p>Father and daughter to use family room available.</p> <p>Teacher to supervise each changing room, but as female teacher cannot enter senior boys changing room, she will remain outside door.</p> <p>Ensure room is reserved for school use only.</p> <p>Teacher meet children before entering pool to avoid any accidents and to monitor behaviour.</p> <p>SNA to remain outside senior boys changing room.</p> <p>The school has a policy in place in respect of school outings and implements in full its Code of Behaviour and Health and Safety Policy.</p>
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Visitors & parents	To take children early	Report to school office  Parents/Secretary (parents after 2pm) come to the door of the classroom to collect child. Parents wait at office. The visitors book must be signed with parents explaining the reason for leaving school early.
Lifts to matches/quiz/church for preparation, by parents	Local matches only in Tang pitch.	Parents return availability slip to school office. Any parents able to provide lifts will bring their own child and others. Parents are encouraged to provide a lift for their own child.
Sport's Day	Families and alumni arrive for the day. Some assist and many spectate.  Some children go home early with parents. Behaviour management Parents assisting at sports stations	-Held in May to reduce people traffic.  Leaving school early must be identified in a note or from parents verbally to teacher on the day. Talk with children in assembly to address all concerns and expected behaviour the morning of Sport's Day. Best efforts are made to ensure a staff member is at a station with a parent. The school implements in full its Code of Behaviour.
Learning Support	One to one teaching, coaching situation	Door is left open when one to one. Parents/guardians of children who are to be involved in one-to-one teaching will be informed and their consent sought in writing. A copy of the SET and class timetables are on

		<p>display in each teacher's classroom. Glass panels in door. The school implements in full a child Protection, a SEN and One to One teaching policy. Tour destination venue has Garda Vetting.</p>
School Tours	<p>Vetting from instructors Teachers caring for groups of children to ensure safety. Duty of Care begins @09.20</p>	<p>Best efforts are made to ensure there is adequate supervision. The school has in place a School Tours policy. Talk with children re playing to ensure rules are understood and adhered to. Regular assemblies.</p>
Morning before school starts		
School Walk	Safety for children	<p>Marshalls lead walk and parents are encouraged to walk with their children. No mobile phone. Car remains at the end, all walkers in front.</p>
Recruitment of school personnel including- teachers/SNA's, caretakers, Secretary, cleaners, sports coaches, Guest Speakers, visitors present in school during school hours	Risk of child being harmed by a member of school personnel, a member of staff of another organisation, or another person while child is participating in an out of school activity e.g. school trip, swimming	<p>All personnel are provided with a copy of the school's Child Safeguarding Statement The Child Protection Procedures for Primary and Post Primary Schools 2017 are made available to all school personnel. The school encourages staff to avail of relevant training. The school encourages BoM members to avail of relevant training. The school keeps records of all staff and board member training. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First</p>

		<p>Act 2015.  The School implements in full the Stay Safe Programme.  The school implements in full the SPHE curriculum.  The school has an Anti Bullying policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and post Primary Schools.</p>
<p>Administration of First Aid</p>	<p>Health and safety – children may fall and hurt themselves</p>	<p>The school provides yard supervision at break and lunch time to ensure appropriate supervision of children.  The school implements its Critical Incidents, Accidents &amp; Injuries to pupils and Child Protection policy in full.  Serious incidents are recorded in the Accident Report Book.</p>
<p>A Critical Incident occurring outside of school premises, involving children/school personnel/family of school personnel</p>		<p>The school has in place a Critical Incidents Management Plan.</p>
<p>Hall toilet at pitch end</p>	<p>Senior infant class toilet – At times, some can get stuck.</p>	<p>Toilet signs for Senior Infants class for children to wear.  LS children to go back to own classroom.  Teacher of Senior Infant classroom will leave classroom door open when a child goes to the toilet.</p>
<p>Use of ICT/ laptops/ ipads</p>	<p>Accessing inappropriate material</p>	<p>The school has and ICT and Internet Use policy in place in respect of use of ICT by pupils.</p>

<p>Student teachers undertaking training placement in school</p>		<p>All personnel are provided with a copy of the school's Child Safeguarding Statement  The Child Protection Procedures for Primary and Post Primary Schools 2017 are made available to all school personnel.  School Personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015.  The School implements in full the Stay Safe Programme.  The school implements in full the SPHE curriculum.  The school has an Anti Bullying policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and post Primary Schools.</p>
<p>Outside coaches /instructors</p>	<p>Vetting of coaches</p>	<p>Outside instructors are vetted through their own organisation.  Teacher will remain with pupils at all times.  The school has in place a Code of Behaviour for students.</p>
<p>Toileting accidents</p>	<p>Soiled clothes.</p>	<p>Inform parents.  Child will be given spare clothes to change into themselves in the toilet from the school's own supply of underwear and clothes.</p>
<p>Detention</p>	<p>Children kept in for part of lunchtime</p>	<p>Teacher remain in classroom with child.  If one to one leave door of classroom open.  The school implements in full the Code of Behaviour and Child Protection Policy.</p>

School gate	Foot path walking to school in morning and home after 3pm.	Gate locked during school hours. Key in office. Children can approach a member of staff to unlock the school gate to allow them to walk home.
Late collection	Kidnapping	The children to wait outside office school office until lift arrives. If ten minutes has passed a teacher will call a parent/guardian.

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and no general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the staff & Board of Management on March 6<sup>th</sup> 2019. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed John Burke Date 6/7/19

Chairperson, Board of Management

Signed L.McDonnell Date 6/3/19

Principal/Secretary to the Board of Management